



General Assembly of City Delegates

16-06-2023, 13:00 – 15:00 CEST

Venue: Hotel de Ville, Paris, “Salle Xavier Lacoste”

Minutes

| Participants | |
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| Tristan Guilloux | IMPACTS President – Representing City of Paris (also acting as Secretary General) |
| Rupert Wimmer | IMPACTS Treasurer – Representing City of Zurich |
| Willem van Heijningen | Representing City of Amsterdam |
| Adrià Gomila | Representing City of Barcelona |
| Beatriz Huarte | Representing City of Barcelona |
| Imke Steinmeyer | Representing City of Berlin |
| Brendan O’Brien | Representing City of Dublin |
| Mikael Ivari | Representing City of Gothenburg |
| Tina Wagner | Representing City of Hamburg |
| Pedro Fernandez | Representing City of Madrid |
| Orest Oleskiv | Representing City of Lviv |
| Oleh Zabarylo | Representing City of Lviv |
| Fabio Nussio | Representing City of Rome |
| Gregor Stratil-Sauer | Representing City of Vienna |
| Simone Rangosch | Representing City of Zurich |
| Burkhard Horn | IMPACTS Secretary |
| Sarah White | Assistant of IMPACTS Secretary |

1) Welcome by President and Secretary

Tristan Guilloux and Burkhard Horn welcomed everyone to the conference, especially the representatives of the new member cities Hamburg and Lviv. Enough cities are represented to make formal decisions. Due to other obligations, no representatives from the City of Tallinn could take part and apologized for their absence.

2) Approval of Draft Agenda

The agenda was adopted without amendments.

3) Approval of Minutes

The minutes of the last regular GA on June 10th, 2022 were approved.

4) Activities since last GA

Burkhard summarized the activities since the last GA.

a) Tomorrow Mobility World Congress in Barcelona, November 2022

In November 2022, IMPACTS co-hosted a side event to the Tomorrow Mobility World Congress (TMWC) in Barcelona (together with Fira Barcelona and City of Barcelona) dealing with urban freight distribution strategies and sharing services strategies. Although the number of participants at the event was rather low, the IMPACTS executive management board recommended the participation of IMPACTS at a second event of this kind in 2023, seeing several benefits like a second yearly opportunity for an exchange within the IMPACTS member cities but also with other cities that are participating at the TMWC anyway (see also agenda item No. 11).

b) Other activities

There were some other requests from other institutions concerning participation at events which were denied due to the limited resources and the character of IMPACTS.

5) Financial Issues

a) Report of the General Situation (bank account, budget)

Rupert gave a short report on the current financial situation of IMPACTS. The situation continues to be stable with a balance of almost 62.000 EUR at the end of 2022. Rupert explained how the secretary's new contract has already been considered (assuming the new contract will be approved by the GA). Burkhard added that the work of Sarah White and Laura Mark (both supporting his work as secretary for IMPACTS) is included in the fee listed in the budget.

b) Approval of the account 2022, approval of the budget 2023

Both the account for 2022 and the budget plan for 2023 are approved unanimously. Rupert suggested to reduce the lump sum for the annual conference to 10.000 EUR as the final results of the costs for the conference have been lower than 10.000 EUR for three years in a row. This was also unanimously approved. The budget includes an amount of 2.000 EUR maximum for the travel and accommodation expenses of Orest and Oleh from Lviv regarding the IMPACT conference in Paris.

c) Membership Fee

It was decided unanimously that the membership fee for 2024 will also be EUR 3.000.

d) Other issues

Rupert reports that it proves difficult to open a new bank account for IMPACTS in Switzerland instead of the existing one in Brussels as the Association has its seat in France. He will continue to work on it.

6) Information about the formal status of IMPACTS as an association under French law

Tristan explained the history of IMPACTS and why it is an association under French law registered in Paris. That leads to some formal obligations for him as representative of Paris in IMPACTS due to French law on associations. This is currently not easy for him as he is no political representative of the City of Paris (as was Claude Dargent, former representative of Paris and member of the city council). He offered to develop an agreement between IMPACTS and the City of Paris to facilitate the execution of these obligations and give an official role to him as the head of the Mobility Agency. This was unanimously welcomed by the GA.

7) Election of a new president

Looking forward to have the annual conference 2024 in Madrid, Lola Ortiz is unanimously elected as new IMPACTS President (in absence). The GA thanked Tristan for his great work as IMPACTS president.

For 2025, the GA welcomed and accepted the offer by the Councillor for Mobility of the City of Rome, Eugenio Patané and Fabio to host the annual IMPACTS conference in Rome.

8) Election of executive committee

The following representatives were (re-)elected unanimously to the IMPACTS executive committee (also called executive management board):

- Lola Ortiz from Madrid (as IMPACTS President)
- Rupert Wimmer from Zurich (as IMPACTS Treasurer)
- Willem van Heijningen from Amsterdam, Adrià Gomila from Barcelona, Brendan O'Brien from Dublin, Mikael Ivari from Gothenburg and Tristan Guilloux from Paris (also acting as Secretary general)

9) Report of the secretary

a) Yearly Conference in Paris

Burkhard thanked the organizers and hosts from Paris and shortly summarized his impressions from the conference. Again, it has been a very interesting and fruitful conference, including the inspiring site visits and the perfect side events. Similar to earlier conferences, time for discussion could have been more. It could be discussed to reduce the number of inputs. The interactive formats within some sessions (world café, Slido questions, pro and contra positions) made the discussions more interesting. Participation from the political level was once again rather low.

In the discussion the following issues were pointed out:

- The new formats of the sessions are helpful and should be continued. The combination of different formats contributes to the success of the conference.
- If the cities responsible for the content of a session meet beforehand to coordinate the inputs and the formats the sessions could be more efficient and productive.
- The site visits are very important and could even be extended.
- There should be enough time for exchange between the participants, also outside of the sessions.

b) Membership News

Burkhard informed the participants about the following developments:

- In Tallinn, there have been changes on the political and the technical level. A new contact could be established, but a participation at the conference in Paris was not possible. Hopefully, this will change next year.
- The City of Lisbon finally confirmed officially the withdrawal from IMPACTS (having already not been active within the network for almost three years).
- The situation in London (respectively at Transport for London) seems to improve a little bit. However, a return to IMPACTS is not likely at the moment. Burkhard will inform the colleagues in London that the door for them is always open.

c) Expanding the network in Europe

As it is still the wish to extend IMPACTS up to 15 or 16 member cities there have been some activities to raise interest in IMPACTS in other cities, with the following results:

- Brno has already taken part in Dublin last year as a guest city. Since then there has been no sign that the city has an interest to become a regular member city of IMPACTS.
- There has been a contact with Ljubljana. At the moment, the city is not able to join another city network in addition to the ones where it is already member.
- Meike Niedbal from Berlin has contacted her colleague in Prague with no reaction until now.
- Burkhard has established a contact to Helsinki where there seems to be a definite interest in IMPACTS. Due to other obligations, there was no possibility to come to Paris. Burkhard will inform the city about Madrid conference and send out another invitation.

Other cities that could be contacted are Oslo, Manchester and Glasgow. Anyone who has a contact in these cities is asked to forward the contact data to Burkhard.

10) New contract for IMPACTS Secretary (new period starting July 2023)

Burkhard explained the necessity of a new contract between IMPACTS and its secretary as the current contract is running out June 30th, 2023. He declared his readiness to continue his work for IMPACTS based on the condition put down in the draft resolution to be discussed by the participants of the GA. He emphasized the need for a good collaboration between the IMPACTS members and the secretary. Afterwards he left the room to make possible a discussion about this issue without him.

Rupert explained the resolution and the conditions for the contract. After Rupert answered some questions the resolution was approved unanimously. Burkhard was called back into the room. Rupert informed him about the result of the vote. Burkhard thanked the IMPACTS members for their confidence.

11) Future activities in 2023/2024

a) Tomorrow Mobility World Congress in Barcelona 2023

Beatriz and Adrià reported about a meeting with some EMB members and the secretary on May 10th where the participants agreed on the topic "Parking strategies and curb management" for a side event of this year's Tomorrow Mobility World Congress (TMWC) taking place 7-9 November in Barcelona co-hosted by IMPACTS. This will be combined with a site visit. Travel costs for 3-4 participants with an active role in the event should be covered by the TMWC organizers. The event should be open to every TMWC participant interested. This is still a test if in the end there is enough benefit for IMPACTS in this event. For the future, also being an integrated part of the TMWC instead of a side event could be possible. The GA approved this proposal. Beatriz and Adrià will inform the TMWC organizers about this decision.

b) Annual Conference in Madrid 2024

The colleagues from Madrid are looking forward to host next year's annual IMPACTS conference. Regarding weather and other frame conditions Pedro suggested to meet earlier in the year. April would be an ideal month (e. g. 10-12 April or 17-19 April). Pedro will check the details in Madrid and inform Burkhard about possible dates to ask all IMPACTS members about their preferences.

First ideas for possible topics for the conference in Madrid are curb management, cycling, public transport or car-reduced city centres. A general headline or umbrella theme still has to be found.

If the conference in Madrid should take place already in springtime the next EMB meeting should be in October this year to discuss the details of the conference early enough.

c) Other activities

No other activities are planned currently.

12) Any Other Business

No other issues were raised.

Burkhard thanked all participants of the GA for the discussion and closed the meeting.

Tristan Guilloux, IMPACTS President