



Minutes
General Assembly of City Delegates
9 June 2017

Venue: Het Tolhuis, Buiksloterweg 7 Amsterdam

List of Participants:

MEMBER CITY	Representative
Amsterdam	Senta Modder
Barcelona	Adria Gomila
Berlin	Burkhard Horn
Göteborg	Jan Rinman
Lisbon	Fernando Nunas da Silva
London	Lilli Matson
Paris	Claude Dargent
Rome	Fabio Nussio

IMPACTS Europe Secretariat	Representative
Secretary General	Ian Johnson
Treasurer	Pierre Schmitz

Apologies for Absence:

Geneva	Sandra Piriz
Tallinn	Taavi Aas
Vienna	Angelika Winkler

1. Welcome Message

Ian Johnson thanked everyone for attending the conference and Amsterdam for hosting such an interesting and interactive event.

2. Approval of Draft Agenda

Ian Johnson took the Chair for the General Assembly and invited comments on the draft agenda for the meeting. There being no suggestion for amendments the agenda was adopted.

3. Approval of Minutes of Last Meeting – Doc. Minutes GA 2016/2

Ian Johnson invited comments on the minutes from the last General Assembly.

Pierre noted that in the French translation the association name was given as IMPACT not IMPACTS. With these corrections the minutes were adopted.

4. Presentation of the activities of the Association since the 2016 GA

Ian Johnson gave a brief presentation of Secretariat activity in the last year. These had continued the standard day-to-day actions and the EMB meeting held in Amsterdam in November to plan the conference.

The intention to hold a second event each year in the form of a small focussed workshop on a topic of general interest was not realised in 2016 but remains an objective for 2017 onwards. Suggestions for topics and offers to host such an event were made from those present. These included:

- Lilli raised a possible teleconference on a dockless bicycle policy framework with an offer to facilitate such a technical debate as it had interest for London, Barcelona, Berlin and possibly Paris.
- Senta suggested Urban Freight mobility would merit further debate.
- Adria identified Tourist Mobility as be another option.
- Lilli also suggested Digital Platforms Regulation and Mobility Points could be interesting topics.

Ardia noted that a budget line within the IMPACTS reserves might be used to support a day meeting if two topics were combined to make travel an efficient option. Ian agreed to action these ideas so that members might undertake at least one of these events before the next Executive Board meeting.

Ian observed that in the last year IMPACTS has not been involved in the preparation of any EU funded projects. Members were reminded this is an option if their city wants to take advantage of the umbrella nature of the network. Ian encouraged members to continually seek ways to have IMPACTS involved in projects and members will be notified of such opportunities, as they become known. Fabio suggested that the Europe for Citizens programme was worth following up as a source of funding to support networking actions and offered to check the existence of calls. He also suggested that IMPACTS should be presented to the European Commission and consulting groups that might be coordinating proposal bids. The Secretariat will also check other EU calls such as Horizon 2020 where IMPACTS proposals might be introduced.

Pierre encouraged the members to use IMPACTS as a way to bring together a small group of major cities when responding to EU opportunities.

5. Presentation and approval of the Accounts 2015 and the projected Budget 2016

Pierre Schmitz introduced the accounts for 2016 and the budget for 2017. Copies of these documents had been sent to all members in advance of the General Assembly together with

certification that Paris had audited the accounts. A small discrepancy was observed between the accounts sent prior to the meeting and those projected during the General Assembly. Pierre was asked to check this problem before the official validation of the account. After checking, it appears that the documents sent before the GA were the correct ones with a total balance of €77,323.77 and that the file displayed during the GA that showed a total balance of €80,323.77 in place of €77,323,77 was a previous version in which the €3,000 from Copenhagen for 2016 was still expected to receive.

The finances show the association remains in a good position with a positive balance of **€77,323.77** at the end of 2016. This leaves the association holding a substantial reserve. The steady reduction in the balance carried forward is in line with previous General Assembly agreements.

The balance is held under several headings representing **€71,910.33** that is strictly IMPACTS budget for general use, **€913.44** which is set aside for actions directed by Geneva and **€4,500** for actions directed by Barcelona.

It was noted that both Brussels and Copenhagen have not paid their fees, which is reflected in the accounts presented. It is expected that this means Brussels will no longer be a member. Pierre suggested leaving Brussels out of the network for a short time before renewing contacts. Regarding Copenhagen both Pierre and Ian had been made numerous attempts to gain feedback on their position. The last contact with Copenhagen, just prior to the Amsterdam conference, Steffen Rasmussen had said he wanted to discuss the situation with colleagues and would confirm their position. Ian will follow up on this again before we consider Copenhagen to have left the network.

In respect to Secretariat costs the payments are in line with the lump sum fixed fees agreed and variable costs for expenses are lower than budgeted.

Pierre explained his proposed budgets for 2017, based on 11 members, reflecting an option to maintain the annual membership fee of **€3,000**. Although this reduces the reserves the association would remain in a strong position to maintain its activities.

The detailed breakdown of items was explained and it was agreed that in order to use the reserves effectively members ought to look for additional actions, such as the workshops mentioned earlier that would be of benefit to everyone. It was therefore proposed and agreed that **€5,000** be allocated for "Other Actions".

Following a brief discussion it was agreed that the Membership Fee should remain at **€3,000** for both 2017 and 2018.

There being no further comment on the accounts for 2016 and budget for 2017 the Assembly unanimously approved them.

6. Election of Executive Committee

Ian Johnson invited nominations for the Executive Committee. Nominations for the Presidency and other committee members were accepted from:

- Taavi Aas (Tallinn) as President
- Fabio Nussio (Rome) as Vice President

- Pierre Schmitz as Treasurer
- Ian Johnson as Secretary General
- Senta Modder (Amsterdam) as Member
- Claude Dargent (Paris) as Member
- Jan Rinman (Gothenburg) as Member
- Burkhard Horn (Berlin) as Member
- Lilli Matson (London) as Member
- Fernando Nunes da Silva (Lisbon) as Member
- Adria Gomila (Barcelona) as Member

The General Assembly unanimously voted these nominees to the committee and officer posts with Loxley Consultancy continuing to provide the Secretariat.

7. Future Objectives of the Association

7.1 Expanding the network in Europe

It remains important that IMPACTS seeks additional members. Members were pleased to see that José Manuel Calvo del Olmo (Councillor for Sustainable Urban Development) from the City of Madrid was able to join us as an invited guest for the Amsterdam Conference. An invitation to Madrid to join the IMPACTS Association as a new member from 2017 was unanimously approved by the General Assembly.

Prior to the General Assembly Tallinn had indicated that as part of the 2018 conference invitations they would try to attract delegations from Helsinki, Riga and Vilnius with a view to one or more of these becoming members.

It was also agreed that continued efforts would be made to attract new members from the city of Dublin (via contacts initiated by Lilli), from Basle (via contacts initiated by Burkhard).

7.2 Conferences

The European conference schedule for the next two years was discussed. The following venues were agreed:

- **Tallinn 2018.** The executive committee is to agree the conference theme at their next meeting following preparatory discussions via the Secretariat. It is expected that this conference would be held in early June. Ian will inform members of this so that the date can be blocked in diaries.
- **Rome 2019.**
- Members expressed a desire to offer Madrid a chance to host a conference in 2020.

8. Any Other Business

The need to provide a conference report as soon as possible was noted. Ian undertook to ensure that the presentations would be on the IMPACTS website by Monday and that a summary report would be distributed in the coming days. This would be followed up with a more "glossy" report on the website along the lines of that provided for the SUMITS events. Similar reports for previous conferences are to be uploaded on the website.

Pierre asked if website usage statistics could be sent to members and Senta suggested that the website might be simplified. Ian undertook to carry out a review and have the site modified.

Since no other items were proposed the Assembly was closed.